



BLAKE | AUSTIN
COLLEGE[®]

STUDENT HANDBOOK 2022
VN STUDENT ADDENDUM



EXCEPTIONAL EDUCATION FOR TODAY'S CAREERS

**611-K Orange Drive
Vacaville, CA 95687
707-455-0557
www.blakeaustincollege.edu**

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ADDENDUM TO 2022 STUDENT HANDBOOK

EFFECTIVE AUGUST 22, 2022

MAKE UP POLICY

Students must be present on the day of an assessment (exam or quiz) or will receive a zero. Assessments (exams or quiz) in any class cannot be made up if a student is absent on the day of the scheduled assessment (exam or quiz). If the absence is due to COVID, the student must present a positive printout of a COVID lab test result to the Director of Nursing. Snapshots, pictures are not acceptable.

PROMOTION/GRADING/GRADUATION

- i. **Theory/Critical Thinking**
 - a. Achieve a passing percentage as indicated for each semester.
 - b. Successfully pass each assessment (exam or quiz) with the passage percentage as indicated for each semester.
 - c. Successfully pass all assignments with the passage percentage as indicated for each semester.
 - d. Extra credit, curving, or rounding of grades is not allowed in the Nursing program.
 - e. Homework is due on the day designated by the instructor. Late homework will be accepted, however, there will be a 1-point reduction for each day the homework is late. If homework is not received within three (3) days of the due date, the student will receive zero points.
- ii. **Clinical/Skills Lab Evaluation**
 - a. Students shall be evaluated on achievement of clinical/skills lab objectives with a Satisfactory (meet objectives) or Unsatisfactory (unable to meet objectives).
 - b. Students shall be evaluated for professionalism, communication, clinical nursing skills, and documentation in the clinical area.
 - c. Expectations of clinical/skills achievement of these objectives will be according to the clinical/lab objectives for each semester.
 - d. Clinical/skills instructors will use written assignments, demonstrations, clinical observation of patient care provided, checklists, and post tests administered during clinical/skills pre or post conferences as tools to evaluate clinical/skills performances.
 - e. Evaluations will be ongoing throughout the clinical/skills rotation, allowing for student's self-correction and remediation for students receiving an unsatisfactory rating in any area.
 - f. An Unsatisfactory clinical/skills evaluation results in an F for the course regardless of the grade received in theory.
 - g. Failing clinical/skills will result in the student repeating the theory/critical thinking component and clinical/skills together regardless if a passing theory/critical thinking grade was received.

- h. Failure to make up clinical/skills hours at the end of the semester will result in an F for the course regardless of the grade receiving in theory/critical thinking. The student will then repeat both theory/critical thinking and clinical/skills regardless if a passing theory/critical thinking grade was earned.
- i. Absences or tardies more than two (2) clinical/skills days will result in dismissal from the program. (For example, if a student has two absences and then comes to class tardy, then the student would be dismissed from the program.)

REMEDICATION/TUTORING AND PROBATION

1. Remediation will be provided for students who fail an assessment (exam or quiz) or do not have a passing percentage for the course.
2. Remediation will be offered to students who perform in an unsafe and/or incompetent manner in the skills lab or at a clinical setting.
3. Students who refuse remediation, miss tutoring/remediation appointments, will be dismissed from the program. They can apply to re-enter the program one time, when an equivalent course becomes available for re-entry. Re-entry is contingent on seat available in the repeat course and must be approval from Nursing Director.
4. Students that are mandated to attend remediation may not be excused or miss any scheduled remediation/tutoring appointment.
5. If mandated tutoring is missed, the student is subject to disciplinary measures including dismissal from the program.
6. Remediation goals: A cumulative passing percentage according to the course the student is currently enrolled in and a Satisfactory Clinical/Skills Lab evaluation.
7. Remediation will include a review of the examination content to identify learning deficits and a corrective plan of action for the student that will include independent reading, computerized online practice assessments, homework review, research, and tutoring if required.
8. Remediation assignments are due 72 hours from the assigned remediation date. Failure to submit the remediation assignment will result in a failure on remediation which may result in termination from the nursing program.

Students receiving less than the semester passing percentage on any assessment (exam or quiz) within the nursing program will be placed on remediation until scoring the required passing percentage on their next scheduled assessment (exam or quiz). **No retakes of an assessment (exam or quiz) are allowed. If you are absent on the day of an assessment (exam or quiz), the student will receive a zero grade.**

Theory/Critical Thinking and Clinical/Skills Lab Attendance

1. Attendance will be recorded daily.
If a student arrives to class 15 minutes late or leaves 15 minutes early, it will be considered a tardy. If a student arrives to class more than 15 minutes late or leaves more than 15 minutes early, it will be considered an absence. Two (2) marks of tardiness will equal one absence. This also applies to being late from lunch or breaks throughout the day.

For example: If class starts at 8:00 a.m. and a student arrives between 8:01 a.m. and 8:15 a.m., the student will be marked tardy. If class starts at 8:00 a.m. and the student arrives at 8:16 a.m., the student will be marked absent.

2. A student cannot exceed missing the total hours of two full clinical/skills days each semester.
3. A student cannot exceed missing the total hours of two full theory/critical thinking days each semester.
4. Failure to comply with the above attendance policy will result in a student being dismissed from the program. There are no exceptions to this attendance policy.

ATTENDANCE MAKE UP POLICY

1. Missed theory/critical thinking hours must be made up. All makeup work must be turned into the instructor on the next scheduled theory day to be allowed into class. Make up assignments may consist of a computerized assignment and/or a hand-written paper, one page for every hour absent, consisting of material from the content missed (at the discretion of the instructor and Director of Nursing).
2. Students that are tardy for theory/critical thinking must make up a minimum of one hour of theory/critical thinking content as the program is a clock-based program.
3. Clinical/Skills Lab: All clinical/skills lab makeup days are to be completed as full clinical/skills lab days at the end of the semester as the Clinical Supervisor, Director of Nursing or designee decides. Clinical/skills lab tardies will require a full day of makeup hours. Make up days are scheduled according to college staff availability, can be on weekends, specific days of week are not guaranteed, and specific clinical sites are not guaranteed.
4. Students missing a portion of the clinical/skills lab day (being recorded absent due to arriving more than 15 minutes late or leaving early) will be required to make up an entire clinical day.

COVID-19 VN ATTENDANCE POLICY

This attendance policy only applies to the pandemic caused by COVID-19. This policy will remain in effect until BAC receives notification from Governor Newsom that California has declining cases of COVID-19.

BAC will adhere to the CDC guidelines regarding students testing positive, exhibiting signs/symptoms, having contact with a person that tests positive, having contact with a person that exhibits signs/symptoms, of COVID-19, they will self-quarantine per CDC guidelines. During this 5-day quarantine, the student will be required to maintain their academic responsibilities by watching live and/or recorded theory sessions, completing the required homework, computer assignments and take any assigned assessments at a time designated by the instructor. The student must remain in contact with their instructor on a regular basis. All assignments are due by the 5th day of quarantine unless specified by the Director of Nursing or designee.

Prior to the student returning to campus, the student must provide a negative lab test result and/or medical documentation from their physician stating he/she is no longer infectious with COVID-19 and can return to campus without restrictions. Snapshots, photos are not acceptable. Lab results that are in a PDF

format can be mailed to the Director of Nursing or designee. The student's name, date of test, date the test was read must be legible and present on the lab result.

If the student requires more than 10 days of quarantine/recovery, they must withdraw from the nursing program and reapply for entry later.

TUTORIAL ASSISTANCE

1. Tutorial services are available to students experiencing academic difficulties and skills.
2. Referrals for these services are provided by the teaching team and/or Director of Nursing or designee.
3. Students who are having trouble in meeting the objectives of the course will be recommended for tutorial assistance.
4. If a student is recommended for tutorial assistance, the student must adhere to the tutoring sessions, complete tutorial work, and communicate regularly with the tutor.
5. Attendance at these sessions is mandatory, will be documented and an assessment will be made of the student's progress will be received from the assigned tutor.
6. Failure to attend tutorial sessions in meeting obligations of Remediation or Probation status may result in dismissal from the program.
7. Students can be proactive in their academic success by enrolling in tutoring without an instructor referral at any time.

PROFESSIONAL CONDUCT

Students who violate the dress or behavior code will not be permitted to attend or remain in class, laboratory, or clinical and an absence will be recorded. Students must always wear the College issued student ID badge while on campus and at clinical sites. Students who violate the dress or behavior code will be subject to the disciplinary process outlined in this Handbook.

It is of the utmost importance that students attend each class and clinical opportunity to maximize their learning experience. Students seeking to gain licensure are expected to attend all scheduled classes, skills labs, and clinical. Each faculty will record and report attendance for every scheduled class, skills lab, or clinical. If a student fails to attend any scheduled class for more than two consecutive calendar weeks, then the student will be dismissed.

Students missing skills lab hours are responsible for demonstrating skill competency and must reschedule a make-up date with the instructor. Failure to meet the course/clinical objectives will result in a course failure.

1. Smoking/vaping and/or eating are permitted in designated areas only. Always check the area for signs. For example, no smoking/vaping or eating is permitted in conference rooms, college classrooms, restrooms or hallways, hospital corridors, nurses' stations, etc.
2. Cell phones are permitted in designated areas only and not to be used while in the healthcare facility, in the classroom and hallways.

3. Visits by friends, relatives, and/or classmates, when in the clinical area or campus are prohibited.
4. Discussion of client, client's families and client care activities are to be confined to conference room, classrooms, and nursing offices. All information regarding clients and/or their hospitalization is confidential. These are not topics for general conversation. Written assignments on clients are to be identified with clients' initials.
5. Students are permitted in the facilities for scheduled or approved activities in appropriate uniform with a BAC name badge. Students are expected to follow all clinical site rules and regulations, health, and safety standards.
6. Students may be dismissed from the clinical area and/or classroom when their conduct is deemed inappropriate or not following BAC's rules and regulations.
7. Students are expected to use language appropriate in the clinical and classroom areas.
8. Students are expected to treat faculty, staff, clinical personnel, clients, and classmates in a professional manner.
9. Air buds or headphones are not allowed in the theory or clinical setting.
10. Students are to avoid using mouthwash and other substances that give "alcohol-like" odor to the breath. Failure to do so will be viewed as inappropriate conduct.
11. Inappropriate conduct includes, but is not limited to, rudeness, loud talking and laughter, refusal to accept assignment, plagiarizing or cheating, unlawful possession/use/distribution of illicit drugs or alcohol use of profanity, assaulting and threatening an individual either verbally, physically with body language on BAC property, college-related functions, or clinical sites, or fraternizing with staff.
12. Congregating at nursing stations, hallways, and/or facility cafeteria is not permitted.
13. Keep a satisfactory attendance record.

BULLYING

BAC believes that all students have a right to a safe and healthy college environment. Educational institutions along with the community have an obligation to promote mutual respect, tolerance, and acceptance. BAC will not tolerate behavior that infringes on the safety of any staff, faculty, or student.

ANTI-BULLYING STATEMENT

Bullying can foster a climate of fear and disrespect which seriously impairs the physical and psychological health of its victims and creates conditions that negatively affect the learning and working environment. BAC is committed to maintaining high standards for behaviors where every member of the College community conducts oneself in a manner which demonstrates proper regard for the rights and welfare of others. This Anti-Bullying statement, therefore, seeks to educate the College community about bullying, and to promote civility and respect among all its members, including the administration, faculty, staff, and students.

DEFINITION

Bullying is defined as the aggressive and hostile acts of an individual or group of individuals who are intended to humiliate, mentally or physically injure, intimidate, and/or control another individual or group of individuals.

Such aggressive and hostile acts can occur as a single, severe incident or repeated incidents, and may manifest itself in the following forms:

Physical Bullying includes direct physical contact such as hitting, shoving, pushing, kicking, poking, and/or tripping another; assaulting or threatening, a physical assault; damaging a person's work area, personal property or personal product.

Verbal/Written Bullying includes ridiculing, insulting, or maligning a person, either verbally or in writing; verbal assaults, teasing, name calling, using abusive language, threatening, gossiping, derogatory, pressuring an individual into committing an act they choose not to do, belittling or offensive remarks to a person; and/or attempting to exploit an individual's known intellectual or physical vulnerabilities.

Nonverbal Bullying includes directing threatening gestures toward a person, an eye roll, a glare, making faces, sneering, laughing at a student's comment in the learning environment, a dismissive snort, smirking, or invading personal space after being asked to move or step away, undesirable hurtful social isolation or repeated manipulating behavior.

"Cyber bullying" is defined as bullying and individual using electronic form, including, but not limited to, the Internet, interactive and digital technologies, chat boxes, group texts or mobile phones.

BAC will not tolerate behavior that infringes on the safety of any employee of BAC or student. BAC expects students and/or staff to immediately report incidents of bullying to the Program Director or designee. BAC employees who witness such acts will take immediate steps to intervene when safe to do so. Each complaint must be submitted on an incident report and/or email. Each complaint of bullying will be promptly investigated. This policy applies to students on campus grounds, while traveling to and from campus or at a campus-sponsored activity, during lunch breaks, whether on or off campus, and during any campus-sponsored preceptorship.

Instructors shall discuss this policy with their students in a respectful way and assure them that they need not endure any form of bullying. Students witnessing or experiencing bullying are strongly encouraged to report the incident immediately to the Program Director or Academic Director; such reporting will not reflect on the complainant or witness in any way. Students can rely on BAC employees to promptly investigate each complaint of bullying in a thorough and confidential manner. If the complainant feels that appropriate resolution of the investigation or complaint has not been reached, the student should contact the Campus Director. The college prohibits retaliatory behavior against any complainant or any participant in the complaint process.

Students who bully are in violation of this policy and are subject to disciplinary action up to and including expulsion with or without written warning.

STUDENT ID BADGE

A student ID badge will be issued at the start of the program. Students must always wear the campus issued student ID badge, above the waist and name with picture facing out, while on campus or at clinical sites. Students will be advised to leave the campus and clinical area when not wearing their student ID badge and an absence will be recorded for that class or clinical experience. A Student Success Plan will be issued if the student is not in appropriate attire with the student ID badge. Student ID badge must be turned in when a student withdraws or is dismissed from the program. A replacement fee will be charged for lost badges.

CELLPHONE/PERSONAL ELECTRONIC/DIGITAL EQUIPMENT IN THE CLASSROOM USAGE

Personal electronic equipment such as recorders and phones are not to be used in the classrooms or clinical facilities. A success form will be issued if a student is in violation of the cellphone/personal electronic/digital equipment usage in the classroom. Use of other electronic/digital device (Smart watches) or cellphone during an assessment (quiz or exam) will be subject to disciplinary action, possibly resulting in dismissal from the program.

DISCIPLINE PROCEDURE

The Director of Nursing or designees can issue a Success Plan based on any of the violations listed below. An issue of four success forms may lead to dismissal from the program unless a serious violation has occurred which can result to immediate dismissal.

VIOLATIONS

1. Loitering in campus and clinical facilities during class hours.
2. Failure to comply with directions of campus officials acting in the performance of their duties, such as but not limited to, eating, and drinking in classroom and use of cell phones.
3. Students not in compliance with the Dress Code will be sent home and recorded absent.
4. Attending to personal affairs during classroom and clinical rotations.
5. Creating or contributing to unsanitary and unclean conditions.
6. Inciting an act towards the college with petitions or otherwise.
7. Creating/contributing to a group chat which demeans BAC faculty, staff, or students.
8. Not following the chain of command.
9. Minor damage to campus or clinical site premises, however, if minor damage or bodily injury occurs, it becomes a major offense.
10. Copying college software or placing any personal software onto campus computers or bringing personal computer hardware without staff permission.
11. Collaborating with another student and/or copying during an assessment (exam or quiz).

12. Copying and sharing any graded assignment/assessment.
13. Utilizing unauthorized materials during a test.
14. Failing to respect students and clinical confidentiality.
15. Playing/gambling on campus or clinical site premises.
16. Unprofessional conduct on campus or clinical site premises.
17. Violating any safety standards that could result in harm to self, others, or major damage to equipment at the campus or clinical site.
18. Intruding into another student's personal belongings.
19. Any type of dishonesty, including cheating, plagiarism, knowingly furnishing false information of the campus, alternation or use of college identified documents with the intent to defraud.
20. Conducting oneself in a nonprofessional manner during a virtual learning environment.
21. Having another person complete an assignment and/or take a test or taking and completing an assignment for someone else.
22. Blatant disrespect directed toward staff, instructors, or other students.
23. Not reporting an accident at the campus or clinical sites.
24. Monetary solicitations and accepting remuneration/tips as well as distributing non-campus related materials at the College or clinical sites.
25. Use or possession of another student's ID badge without permission.
26. Misuse of own ID badge and/or allowing others to use it.
27. Removing or posting any matter on bulletin boards or any part of the campus or clinical site property unless specifically authorized to do so by the Program Director.
28. Borrowing campus property, such as laptops, without written authorization.
29. Smoking is not allowed on campus unless in designated areas.
30. Falsification or deliberate omission of significant information on the student application.
31. Assaulting, threatening, intimidating, or coercing others.
32. The use, possession, or distribution of alcoholic beverages, controlled substances, firearms, weapons, explosives, and/or dangerous chemicals on college premises.
33. Conviction of a felony case.
34. Willful or negligent acts or conducts that could result in neglect or abuse of any client or clinical facilities operations and properties.
35. Intentional disruption or obstruction of teaching, administration, disciplinary proceedings, public meetings and programs, or other college activities.
36. Unauthorized copying of confidential clinical site records and unauthorized release of client information.
37. Purchasing testing resources to use to cheat on an assessment (test or quiz).
38. Hazing, which endangers the physical or mental health of any person.
39. Bullying.

DRESS CODE

While attending classes or clinical at BAC, students are expected to dress in a BAC uniform. All clothing must be clean, wrinkle, not tight fitting, and odor free. The academic administration shall be the final judge as to neatness and cleanliness of wearing apparel and whether such apparel is appropriate, distracting, or in violation of health and safety rules. Students must always wear a campus-issued student ID badge card, above the waist and name with picture facing out, while on campus or at clinical sites. Students will be advised to leave the campus and clinical area when not in appropriate attire and absences will be recorded for that class or clinical experience. Examples of inappropriate dress includes, but are not limited to, soiled shoes, colored "T" shirts, printed, long-sleeved shirts, soiled shoelaces, multiple earrings, excessive jewelry, tongue or facial piercing, absence of College's identification name tag, etc.

1. BAC scrubs (no substitutions): appropriate length and fit. Student can wear long sleeve shirts in white or back (there should be no print on the sleeves). Uniform pants must be hemmed so they do not touch the ground and worn with the waistband at the waist. Uniform pants work as hip-huggers or in a drop waist fashion, jogging type scrub pants are not allowed, and tight uniform pants are not allowed.
2. No sweaters, sweatshirts, hoodies or jackets.
3. A black or white lab jacket can be worn with the college issued uniform.
4. Lab jackets may not be worn in the clinical facility while rendering patient care.
5. Student ID badge must be worn and visible on the uniform.
6. Failure to have your own stethoscope during clinical hours will be cause for dismissal from the clinical day and you will incur an absence with a future make-up date at the end of the semester.
7. Watch – with a second hand. No iPhone, android, fit bit, digital watch is allowed.
8. If clothing does not cover the tattoo, it must be covered with a plain neutral color sleeve, wrap, bandage or appropriate concealing makeup or per clinical site regulation.
9. Cellular phones and pagers **are not allowed inside** the clinical site.
10. Chewing gum or tobacco products are not permitted.
11. No thong underwear is allowed during a clinical rotation.
12. No headbands or scarves, flowers in the hair. No hair bobbles.
13. No tight-fitting clinical scrub shirt or pant.
14. Fingernails should be short and clean. No longer than $\frac{1}{4}$ " beyond. Extremes in length are not permitted. **No artificial nails or wraps allowed.**
15. No nail polish of any color including neutral or clear.
16. No artificial eyelashes or eyelash extensions.
17. Jewelry:
 - a. An engagement ring and/or wedding ring is allowed
 - b. A watch with a second hand
 - c. No hoop or dangling earrings
 - d. Ear lobes that have be gauged/stretched must be covered
 - e. No tongue or other facial piercing jewelry allowed
18. On Jean Days, no jeans with holes, shreds, rips or tight jeans allowed.

FEMALE STUDENTS:

1. Shoes and Socks – White or black regulation nursing shoes with closed heel and toe; clean white shoelaces, socks must be black or white. Footwear must be appropriate for the healthcare facility environment.
2. Hair – well groomed, contained, off the collar and face, no hair accessories. Ponytails and braids must be pinned up and off the collar. Long bangs must be pinned back so they do not fall into the face. Hairstyles and hair colors and other fashions or styles that are unconventional to the professional clinical environment are not allowed; appropriate headwear based on a student's religious affiliation or health status is allowed with the permission of the clinical facility so as not to impeded standard precautions of care and preventing infection.

MALE STUDENTS:

1. Beards – closely cut or policy specified by clinical facility
2. Hair – well groomed, clean, and neatly trimmed. Ponytails and braids must be pinned up and off the collar, so they do not fall into the face. Long bangs must be pinned back so they do not fall into the face. Hairstyles and hair colors and other fashions or styles that are unconventional to the professional clinical environment are not allowed; appropriate headwear based on a student's religious affiliation or health status is allowed with the permission of the clinical facility so as not to impeded standard precautions of care and preventing infection.

Students are to be in complete uniform for class and clinical unless the clinical site requires special dress attire other than the BAC uniform. Students are to follow the College dress code when attending classes on the campus. The instructor will apprise the student of the appropriate attire to be worn on field trips and other special activities. A student who is not properly groomed will be asked to leave the classroom and/or clinical unit. For clinical areas not requiring the standard uniform, the following criteria will apply:

1. Excessive use of makeup is unacceptable.
2. No seductive, tight clothing including jeans, sweatshirts, or high heels.
3. Excessive jewelry and perfume are not allowed.
4. No nail polish on nails. This includes clear and neutral colors.
5. Artificial eyelashes or eyelash extensions are prohibited.
6. Tattoos must be covered while at the clinical site.
7. Chewing gum in the clinical setting is not allowed.

Students returning to the hospital to complete special assignments must seek approval from the instructor. Students are to be in complete uniform whenever they are at a healthcare facility. Books or personal belongings, i.e., phones, purses, are not to be brought to the healthcare facility.

Violating the dress code policy will result in a Success Plan being issued. An issue of two Success Plans may lead to dismissal from the program unless a serious violation has occurred which can result to immediate dismissal.

CHAIN OF COMMAND

In a business organization, the chain of command refers to levels of authority in the company from the top position, such as the CEO or business owner, down to works on the front line. BAC has a chain of command within the nursing program to provide students a guide to whom they may ask questions or report problems.

After a breakdown in the chain of command, students may feel as if no one is in charge. This can create an atmosphere of uncertainty and chaos, which affects the morale of all students within the nursing program.

Therefore, the following chain of command exists within the nursing program:

1. Instructor
2. Clinical Supervisor (if applicable)
3. Assistant Director of Nursing (if applicable)
4. Director of Nursing
5. Director of Academics

Once a situation is brought to the attention of the instructor verbally or in a formal written complaint or verbal complaint, the student should allow two business days to receive a reply from the instructor. If the instructor is unable to resolve the situation, the instructor will consult with the nursing leadership team. If the matter is resolved, the student should expect to receive notification of their situation from their instructor within one working day. The nursing faculty and nursing leadership team will work collaboratively to resolve any student issue.

VIRTUAL ONLINE LEARNING (IF APPLICABLE)

Students are responsible for having adequate and reliable internet services to support the online and virtual learning activities. Devices must be compatible with the online learning platform. I-Pads, cell phones, and tablets are not compatible devices. Failure to use compatible devices and have sufficient internet services, may result in disruption of the virtual learning platform which includes assessments, lecture, and homework assignments. This can further result in a loss of accurate assessment scores, loss of grades, participation points and attendance.

Computer devices for virtual online learning must be equipped with a working web cam and microphone. It is suggested that students log on 15 minutes before the class begins to ensure that their devices are working.

Students must wear the college issued uniform top, abide by this handbook, use professional language in the chat box, be clearly visible to the instructor, sit in a well-lit room while sitting in a chair, have a quiet environment conducive for learning, and display professional conduct towards your peers and faculty.

Inappropriate learning environments includes lying in bed or on the sofa, being wrapped in blankets, towels, or sheets, in your car driving, attending work orientation, being at work, eating a meal, cooking, watching children, failing to be clearly visible to the instructor, folding/doing laundry, playing with animals, sitting in your car, being at the airport waiting for a flight, sleeping, and snoring are activities that are not conducive to a positive academic learning environment.

Any absences or tardies related to a digital, electronic or internet issue will not be considered excused, and the student will incur an absence.

During virtual learning, students are held to the same expectations as being on campus in the classroom learning environment.

Student Responsibility Regarding Addendum

By signing below, I acknowledge that I have received the addendum to the BAC Student. I am aware that I am responsible for reading the handbook and complying with the contents therein. I understand that an available copy is in the Nursing Department and also on Blake Austin College's website under Consumer Information, <https://www.blakeaustincollege.edu/student-services/consumer-information/>

Print Student Name

Student Signature

Date

Print Nursing Designee Name

Nursing Designee Signature

Date